



Bath Housing Request for Proposal

Date issued: July 13, 2016

Bath Housing is seeking Competitive Proposals under its Procurement and Small Purchase Procedures Policy for a project identified hereafter as **Moorings Parking Lot Lighting**. The Moorings is a HUD funded Public Housing property owned by Bath Housing Authority.

Scope of work: The work consists of the installation of a lighting system located in the Upper parking lot at the Moorings property located at 125 Congress Avenue, Bath, ME 04530. The system will supply lightning for the parking area and an adjacent driveway property sign. The parking area will be illuminated by LED post mounted fixtures atop five 20' poles which will be mounted on prefabricated concrete bases measuring 6' tall and will be set into the ground to the depth of 36". Placement will be determined by Bath Housing Director of Facilities prior to any excavating so as to minimize extensive damage to the existing parking area. The sign light will be mounted to a post that is at ground level and will illuminate the property sign located on the driveway accessible from Wing Farm Road. All ground work and subsequent repairs after construction will be sub-contracted by the firm awarded the contract and approved by Bath Housing prior to commencement of work. All final payments will be held until completion of scope of work and final inspection of the job site by Bath Housing Authority.

Awarded contractor to ensure that **Davis-Bacon Wage Rates** are met as required by **HUD Act of 1931**, and all appropriate documents forwarded to Bath Housing for files. **Rate determination is attached.**

Specifications: (Attached)

- (5) Prefabricated (precast concrete) 6' pole light bases with integrated conduit for wiring.
- (5) 20' base mounted posts (PS4-11-20WT).
- (9) LED light fixtures (ALED3T105) - Installed as required. Four double-heads and one single-head.
- (1) Ground mounted light fixture (LFLED4LVA) all supply wiring encased in conduit and buried to the depth of 36" to prevent frost damage to wiring.

A pre-bid meeting will be held for interested contractors on Monday July 18, 2016 at 1:00PM on site.

Proposals will be received at Bath Housing, 80 Congress Avenue, Bath, ME 04530 by the deadline of **Friday July 27, 2016 at 3pm**. The project will be awarded to the firm whose proposal is in the best interest of Bath Housing. Factors such as past work performance, qualifications and schedule will be considered. Cost will be a factor but will not be the sole determining factor. Bath Housing reserves the right to reject any and all proposals.

Point of Contact:

Chris Bennett, Director of Facilities, Bath Housing

(207) 443-3116

cbennett@bathhousing.org

80 Congress Ave, Bath, ME 04530

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www.bathhousing.org



**Bath Housing
Proposal Form**

Bath Housing
Attn: Chris Bennett, Director of Facilities
80 Congress Avenue
Bath, ME 04530

Request for Proposal Date: July 13, 2016
Submission Deadline Date: July 27, 2016, 3:00 pm

Moorings Parking Lot Lighting Project 125 Congress Ave Bath, ME 04530

We, the undersigned, propose to furnish all labor, equipment and materials necessary for the construction and completion of this contract per the proposal including scope of work and all specifications.

Company Name: _____

Address: _____

Phone Number: _____

Email: _____

Contact Person: _____

TOTAL PROPOSAL COST: _____

Please provide a project schedule with completion date.

Signed: _____

Print: _____

Date: _____

Proposal Accepted _____

Proposal Rejected _____

VENDOR AGREEMENT

Requirements for All Vendors. All vendors providing any type of goods and/or services to Bath Housing Authority or Bath Housing Authority ("Bath Housing") are required to provide a W-9 to Bath Housing.

Additional Requirements for Vendors working on Bath Housing property. If Vendor provides any type of goods and or services that require Vendor to work at property owned by Bath Housing, additional requirements include:

1. Current certificate(s) of insurance to Bath Housing. The certificates(s) of insurance must remain current and any lapse in coverage will result in the termination of further purchases of goods and services from Vendor.
2. Evidence of Workers Compensation Coverage. Vendor agrees to provide evidence of Worker Compensation Coverage to Bath Housing. For vendors that are sole proprietors with no employees, Bath Housing will accept a Predetermination of Independent Contractor status issued by the State of Maine.
3. Vendor agrees to submit the documents set forth in this paragraph to Bath Housing annually.

General Requirements.

Confidentiality. By providing goods and services to Bath Housing, Vendor may have access to Bath Housing's confidential and proprietary business information, including but not limited to information related to Bath Housing's tenants, customers, contractors, or others with whom Bath Housing has a business relationship (together, the "Confidential Information"). Vendor agrees that it shall not use or disclose any Confidential Information acquired by Vendor at any time.

Fair Housing Policy. It is the policy of Bath Housing to treat all residents, prospective residents and their guests in a fair, professional manner without regard to race, color, religion, sex, familial status, handicap or national origin. As a vendor of Bath Housing, Vendor agrees that it and its staff (if applicable) shall treat all Bath Housing staff, residents, prospective residents and their guests in a fair, professional manner without regard to race, color, religion, sex, familial status, and handicap or national origin.

By signing below, Vendor indicates its understanding of the policies and procedures set forth herein (together, the "Policies"), and Vendor agrees to comply with the Policies. Vendor acknowledges and agrees that (i) Vendor's compliance with the Policies is a requirement of continuing as a vendor approved by Bath Housing, and that (ii) Bath Housing will terminate its relationship with Vendor if Vendor does not comply with the Policies.

Vendor Name and Address

Signature/Title

Print Name

Date